



# REQUEST FOR PROPOSAL - HOMEOWNERS ASSOCIATIONS

send to: Reserve Studies Inc, 17315 Studebaker Road, Suite 213 Cerritos, CA 90703

Email: info@ReserveStudiesInc.com Phone: (800) 485-8056 Fax: (800) 485-8057

Contact Information:

*name (first/ last)*

*email*

*phone number*

Association Name:

Address:

Management Company:

Address:

**Check as many quotes as applicable and/ or desired:**

- (1) Complete RSI Study: *must be performed if never done before; includes site visit & photos of most components*
- (2) Update RSI Study with Site Visit: *based on Component Inventory from previous RSI Study – includes Condition Assessment*
- (3) Update RSI Study without Site Visit: *based on Component Inventory from previous RSI Study*
- (4) Update non-RSI Study with Site Visit: *based on Component Inventory from previous non-RSI Study-includes Condition Assessment*
- (5) Update non-RSI Study without Site Visit: *based on Component Inventory from previous non-RSI Study*

CAI (Community Associations Institute): *member?* **Yes** **No** *if no, would you like to receive information?* **Yes** **No**

Litigation: *past, present, or contemplated re: common area components?*

Problems/ concerns/ other info:

How did you hear about RSI?

**Please complete the following:**

|             |           |         |                |     |    |
|-------------|-----------|---------|----------------|-----|----|
| # UNITS     | # STORIES | # POOLS | GENERATORS:    | Yes | No |
| # BUILDINGS | # PARKS   | # SPAS  | GUARDBOUSES:   | Yes | No |
|             |           |         | LAUNDRY ROOMS: | Yes | No |

**Please check all that apply:**

|                   |                   |                     |                    |   |
|-------------------|-------------------|---------------------|--------------------|---|
| AIR CONDITIONING: | small-lobby/ hall | large cooling tower |                    |   |
| WATER HEATERS:    | small             | large               | boilers            |   |
| LANDSCAPING:      | hillside          | small               | extensive          |   |
| SPORTS COURTS:    | tennis            | basketball          | volleyball         | racquetball                                     |
| WATER FEATURES:   | fountains         | streams             | waterfalls         | lakes   |
| PARKING:          | beneath           | open                | carports           | private garages                                 |
| FENCING:          | concrete          | metal               | wood               | chain link pvc                                  |
| STYLE:            | apartment         | townhouse           | internal corridors | houses(hoa maint) houses (non hoa maint)        |
| COMMON ROOMS:     | rec               | meeting             | gyms               | lobbies offices restrooms kitchens steam/ sauna |

**OTHER:**